

MOTOR THEFT INVESTIGATION - CHECK LIST

1. VEHICLE HISTORY

Automatic/ Manual	
Petrol/ Diesel	
Total kilometers	
Interior colour	
Exterior colour	
Type of upholstery	
Scratches, markings and stickers	
Used for business/ Private	
Service history or repairs (when and where?) Attach document if any	
Seller's name	
ACCESSORIES	
Radio	
Matt/ Metallic	
Other	
SECURITY AT LOSS ADDRESS + VEHICLE SECURITY	
Premises (walled? Fenced?)	
Entrance (booms? Guards?)	
Immobilizer fitted	
Gear lock fitted	
Tracking system	

2. CIRCUMSTANCES - FURTHER QUESTIONS

Any persons you were with at the time of loss? If any, please provide names, and contacts. And if they can, please provide or attach a statement on what they witnessed and did when they discovered the loss	
Do you have any supporting documents e.g receipts or bank statement transactions confirming purchases of where you were – e.g mall, service station (please provide)	

Did you notify any staff/owner at the premises you were when the loss occurred - provide details	
Was it a paying parking? Guarded? If yes, provide more details	
Did you phone the police on discovery of the loss? If so, are you able to retrieve the itemised phone bill from your cellphone service provider?	
How did you travel/proceed to the Police station or home after the loss? Any thereof?	
Were there any other items /valuables in the vehicle? Please give details	
Are you in possession of both set of the car keys? If so, please provide an image?	

3. Documents required

Foreign: if foreign please provide proof of entry into RSA through stamped <ul style="list-style-type: none">• Proof of Stamped passport with dates relevant to date of loss• Vehicle border clearance documents	
Vehicle registration book	
Drivers licence	
Proof of travel document if public transport was used after loss e.g. Uber, air ticket,	

Full name - sign - and date